



# ClearSKai

TECHNOLOGIES

*Where the SKai isn't the limit, it's the starting point.*

## ASSET CHECKLIST

# Asset Checklist

Content and access collection checklist so the project can move fast without missing logos, photos, services, proof, or contact details.

### PREPARED BY

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### PREPARED FOR

CLIENT NAME & COMPANY

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PROJECT / BUILD NAME

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CLIENT EMAIL

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CONTENT COLLECTION

# Client Assets Needed

Check each item once received. Projects move faster when this is complete on Day 1.

- Logo files (SVG/PNG)
- Photos (high-res)
- Service list
- License numbers
- Team photos
- Before / after photos
- Domain login
- Preferred email
- Financing info
- FAQs
- Booking link
- Brand colors (hex)
- Videos
- Service areas
- Insurance / bond info
- Testimonials
- Existing website login
- Preferred phone
- Primary offer / CTA
- Warranty info
- Hours of operation
- Social media links

NOTES / MISSING ITEMS



## Signatures

**CLIENT**

SIGNATURE / TYPED NAME

  
  

PRINTED NAME / TITLE      DATE

      

**CLEARSKAI PROJECT MANAGER**

SIGNATURE / TYPED NAME

  
  

PRINTED NAME / TITLE      DATE