



# ClearSKai

TECHNOLOGIES

*Where the SKai isn't the limit, it's the starting point.*

CANCEL / PAUSE

# Cancellation / Pause Service Form

Form for pausing or cancelling recurring hosting, maintenance, marketing, or support services while documenting billing status and access impact.

PREPARED BY

**Damien Willingham**

Founder & Lead Engineer, ClearSKai Technologies

Damien@ClearSKaiTechnologies.com

(928) 710-3779

www.ClearSKaiTechnologies.com

PREPARED FOR

CLIENT NAME & COMPANY

---

PROJECT / BUILD NAME

---

CLIENT EMAIL

---



SERVICE CHANGE

# Cancellation / Pause Service Form

Use for recurring plans, maintenance, hosting, content, marketing, or support services.

CLIENT / COMPANY

PROJECT

REQUESTED BY

DATE

SERVICE TO CANCEL OR PAUSE

REQUESTED EFFECTIVE DATE

## Request Type

- Cancel service
- Pause service
- Downgrade plan
- Switch to self-host
- Billing issue review

REASON / NOTES



**Important**

Cancellation or pause may affect hosting, updates, monitoring, content publishing, marketing work, support response time, and access to managed services. Third-party provider subscriptions may need to be cancelled directly by the client.

**Signatures**

**CLIENT**

SIGNATURE / TYPED NAME

PRINTED NAME / TITLE

DATE

**CLEARSKAI TECHNOLOGIES**

SIGNATURE / TYPED NAME

PRINTED NAME / TITLE

DATE