



**ClearSKai**  
TECHNOLOGIES

*Where the SKai isn't the limit, it's the starting point.*

HANDOFF

# Final Handoff / Ownership Transfer

Final handoff and no vendor lock-in confirmation documenting source code, domain, hosting, brand files, logins, training, and ownership transfer.

PREPARED BY

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PREPARED FOR

CLIENT NAME & COMPANY

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PROJECT / BUILD NAME

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CLIENT EMAIL

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FINAL HANDOFF

# Final Handoff / Ownership Transfer Form

Use after final payment clears to document that ClearSkai delivered the handoff and access promised.

- Final payment cleared
- Domain access confirmed
- Website admin access confirmed
- Brand files delivered
- Copy/content files delivered
- Training completed
- GitHub/repository transferred or access granted
- Hosting access confirmed
- Google tools access confirmed
- Logo files delivered
- Login handoff completed
- Ownership transferred

HANDOFF NOTES / ACCESS DETAILS

### No Vendor Lock-In

This form documents that the client received the ownership/access items listed above after final payment cleared, subject to third-party platform rules.



## Signatures

**CLIENT**

SIGNATURE / TYPED NAME

PRINTED NAME / TITLE      DATE

      

**CLEARSKAI TECHNOLOGIES**

SIGNATURE / TYPED NAME

PRINTED NAME / TITLE      DATE