



ClearSKai

TECHNOLOGIES

Where the SKai isn't the limit, it's the starting point.

REVISION

Revision Request Form

Lightweight form for included revisions, corrections, preference changes, and minor content or layout updates.

PREPARED BY

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PREPARED FOR

CLIENT NAME & COMPANY

PROJECT / BUILD NAME

CLIENT EMAIL



REVISION

Revision Request Form

Use this for normal included revisions. Use a Change Order for new scope, extra pages, major design changes, added integrations, or major new features.

CLIENT / COMPANY

PROJECT

REQUESTED BY

DATE

PAGE / SECTION

PRIORITY

Request Type

- Correction / bug
- Preference change
- Minor copy edit
- Minor design adjustment
- New feature or new scope - may require Change Order

REQUESTED CHANGE



CLEARSKAI NOTES / APPROVAL

Signatures

CLIENT / REQUESTER

SIGNATURE / TYPED NAME

PRINTED NAME / TITLE DATE

CLEARSKAI PROJECT MANAGER

SIGNATURE / TYPED NAME

PRINTED NAME / TITLE DATE